



IN REPLY
REFER TO

CAHS

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD, SUITE 2593
FT. BELVOIR, VIRGINIA 22060-6221

S: February 7, 2000

JAN 14 2000

MEMORANDUM FOR COMMANDER, DEFENSE CONTRACT MANAGEMENT
COMMAND
DEFENSE LOGISTICS SUPPORT COMMAND CIVILIAN
PERSONNEL OFFICERS
DIRECTOR, HUMAN RESOURCES, DEFENSE LOGISTICS
AGENCY ADMINISTRATIVE SUPPORT CENTER

SUBJECT: Labor-Management Relations Seminar for DLA Commanders

The purpose of this memorandum is to invite you to nominate individuals to attend this seminar which will be held on April 4-5, 2000, in Virginia Beach, Virginia.

The seminar is designed to provide DLA Commanders with a knowledge of the labor-management relations function so as to better equip them to effectively integrate the program into the total fabric of their managerial responsibilities. Attendance is highly recommended, inasmuch as DLA operates in a union-intensive environment.

Be sure that all individuals are advised of their nomination and are available for the April session. Please send the name, rank, Military Service, duty title, organization, mailing address, email address, and office telephone number of each individual nominated. While primary level field activity and secondary level field activity commanders will be accorded priority consideration, we will accept nominations of deputy commanders and directorate heads as well. Nominations should be sent to this Headquarters, ATTN: CAHS (LMR Seminar), by no later than February 7, 2000.

You will be advised of those nominations that we can not accommodate due to class-size limitations and prioritizing. Individuals whose nominations are accepted will be sent further instructions concerning hotel accommodations and other aspects of the seminar. Only those nominated and accepted are to attend. No last minute substitutes will be allowed.

Should you have any questions or desire further information, please feel free to call Ms. Karen K. Baillie, DSN 427-6412 or commercial (703) 767-6412, of the Headquarters Labor Relations Staff.

PAMELA M. CREEK
Executive Director
Human Resources

cc:
HROC
DLSC-B



ATTACH 1